



Nebraska Intergovernmental Risk Management Association

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Craig L. Nelson, Executive Director



Agenda Item # 19d
Date 7/3/19
COPY

Loss Prevention and Safety Memorandum

To: County Board Chair, Safety Committee Chair and Contact Person
From: Chad Engle, CSP, ARM-P, AIC
Loss Prevention and Safety Specialist
Date: June 13th, 2019

NIRMA is proud to announce that we have updated our Model Safety Manual and it is currently being distributed to our members. Each member will receive three hard copies, one for the safety committee chair, one for the board chair and one for the contact person. It will also be available for download on the NIRMA website, www.nirma.info.

As you know, Neb. Rev. Stat. § 48-443 states that "Not later than January 1, 1994, every public and private employer subject to the Nebraska Workers' Compensation Act shall establish a safety committee. Such Committee shall adopt and maintain an effective written injury prevention program." To assist our members in complying with this statute, NIRMA developed the original Model Safety Manual in 2007.

NIRMA has also developed Best Safety Practices for Counties. Best Practice number one is **Adopt an Effective Safety Manual**. It is our hope that each member will review the model manual and make whatever changes necessary to incorporate it into their safety program. Once the manual is developed and agreed upon it should be officially adopted by the member board. Included with this memorandum is a model Joint Resolution and Agreement that could be dated and signed by all board members and county officials, both elected and appointed, documenting the board's support and approval of the member's safety program.

It is well documented that support from the board is essential for a successful safety program. Please contact me at chad@nirma.info or 800-642-6671 if you have any questions.

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Dodge Co Hwyway Dept

BOARD OF DIRECTORS

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JOINT RESOLUTION AND AGREEMENT

WHEREAS, County employees are directly responsible to an elected official or the County Board;

WHEREAS, elected officials, in working with their employees, may develop different safety practices and standards than used by other offices; and

WHEREAS, different safety practices and standards can result in unsafe conditions in the workplace;

THEREFORE, the undersigned elected officials of Dodge County, adopt a joint safety manual that provides safety practices and standards common to all offices and departments of the undersigned;

Signed this _____ day of _____, 20__.

COUNTY BOARD:

COUNTY ELECTED/APPOINTED
OFFICIALS:



Serving County Government

Best Safety Practices for Counties

The 10 Best Safety Practices for Counties listed here are reflective of NIRMA's continued emphasis of risk management and loss control. They are intended as recommendations to our members and, if followed, will significantly reduce if not eliminate a county's chance of incurring a significant workers' compensation or other loss.

1. Adopt an effective safety manual.
2. Establish a safety committee and conduct regular meetings.
3. Investigate all incidents and events.
4. Provide training to all employees, including supervisors, on a regular basis.
5. Develop job descriptions for all positions.
6. Provide pre-placement and post-placement physical exams.
7. Conduct regular motor vehicle record checks on all employees.
8. Inspect all workplace sites on a regular basis.
9. Use appropriate safety equipment at all times.
10. Follow nationally-recognized Safety Standards as a guide.