


Appendix Item # 13  
Date 12-4-2019

## MEMORANDUM

**TO:** Chairman of County Board  
**FROM:** Larry Dix, Executive Director   
**DATE:** October 31, 2019  
**RE:** Election Procedures

Enclosed you will find a document titled "Election Procedures for Voting for NACO Officers. It details the pre-election process and the election day process. Please review these election procedures carefully and pay close attention to item #3 of the election procedures.

Also enclosed is the Voter Confirmation form for your county. It is of utmost importance that you complete and return the voter confirmation form to the NACO Office by Friday, December 6, 2019. **Absence of the returned confirmation form will only allow the county board chair to cast the ballot in person for a county.**

In addition, I would strongly suggest that you designate an alternate just in case the county board chair or the person initially selected to cast the ballot for the county is unable to attend the business meeting.

Please return the voter confirmation form by mail, email [leslie@nacone.org](mailto:leslie@nacone.org) or fax to the NACO Office at 402-434-5673.

If you have any questions, please do not hesitate to give me a call.



## Voter Registration for Dodge County December 2019 Election

County Board Chair or Person Casting Ballot for County:

Name: \_\_\_\_\_ Office: \_\_\_\_\_

Designee in the event above is unavailable to cast ballot:

Name: \_\_\_\_\_ Office: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Bob Missel  
Dodge County Board Chair