

Agenda Item # 19
 Date 3/9/22

NEBRASKA CRIME COMMISSION
 FY2023 Juvenile Services Commission Grant
 Program
 [JS] Application
 Nebraska Revised Statute §43-2405

SECTION I: APPLICANT INFORMATION

Applicant Name (Lead Agency/Organization) :	Dodge	Telephone: (402) 727-2725
Applicant Federal Employer ID:	47-600-6454	
Address of Applicant:	Address: 435 N. Park Ave #302	
	City: Fremont	State: NE Zip Code: 68025 – 4977
List of Partnering Agencies:	none	
Lead Project Contact:	Name: Meggie Studt	Telephone: (402) 512-3970
	Title: Juvenile Diversion Director	
	Email: dcastudt@dcaoffice.us	
	Address: 435 N. Park Ave #302	
	City: Fremont	State: NE Zip Code: 68025 – 4977
Secondary Project Contact: (optional)	Name: Bri McLarty	Telephone: (402) 727-2725
	Title: Deputy County Attorney	
	Email: dcamclarty@dcaoffice.us	
	Address: 435 N. Park Ave #302	
	City: Fremont	State: NE Zip Code: 68025 – 4977
Financial Contact:	Name: Micki Gilfry	Telephone: (402) 727-2767
	Title: Dodge County Clerk Assistant	
	Email: clerk@dodgecountyne.gov	
	Address: 435 N. Park Ave	
	City: Fremont	State: NE Zip Code: 68025 – 4977
Authorized Official:	Name: Bob Missel	Telephone: (402) 727-2767
	Title: Chair-Dodge County Board of Supervisors	
	Email: bob@nebraskacoin.com	
	Address: 435 N. Park Ave	
	City: Fremont	State: NE Zip Code: 68025 – 4977

SECTION II : PROGRAM SUMMARY

PROGRAM TYPE TABLE

Complete the table below for each program, service, or system improvement for which you are requesting funds. If a program has several funded components (e.g., staff salaries, curriculum, supplies, etc.), please combine these into a single row in the table. Round up or down to the nearest dollar.

Program types and definitions are located on the Juvenile Justice Institute's [website](#).

Program Title	Over-arching Type	Program Type	Sub-program Type (if applicable)	New Request OR Currently Funded by JS or CBA	Amount Requested for each Program
Family Navigator	Direct Intervention	Prevention/Pro motion	Life Skills	New	\$25,025
Mentor	Direct Intervention	Mentoring	Community Mentoring	New	\$20,000
All programs listed in the table above must equal the total requested amount from the budget.					Total: \$ 45,025
REFER TO PAGE 9 OF THE RFA FOR INSTRUCTIONS					

PROGRAM NARRATIVE

Fill out separately for each program or service listed in the Program Type Table

PROGRAM TITLE: Family Navigator

1. Is this program or service currently funded by in the 2022 [JS or CBA] application: Yes No

If Yes, indicate if the program or service is in compliance with the following requirements:

a. Submitting required surveys and assessments to Juvenile Justice Institute, if applicable: Yes No N/A

b. JCMS data reporting and quarterly narratives: Yes No

c. Entering assessment and activity data into JCMS: Yes No

d. Utilizing Missing Data Reports and updating missing required data: Yes No

e. Serving at risk youth or youth in the juvenile justice system as defined in the RFA: Yes No

2. What program type request on page 18 of the Request for Application does this program fall under: Prevention/Promotion

3. Describe all practices this program or service uses that are supported by current evidence-based research: This program utilizes evidenced based curriculum including Change Companies journals.

4. Describe the specific identified need in your community plan that will be addressed by this program: After school programming for truant youth and unconnected youth. Also will address the need for positive mentor/role models for youth who may not have them at home. Mentor and after school programming were gaps identified in our community plan. The hope is that if youth are connected in the community they are less likely to obtain law violations.

5. Provide the data from the Community Needs Assessment that supports the identified need:

Table 3.

Chronic Absenteeism by Race/Ethnicity and School Year^b

Year	Geographic Area	Total Youth with Chronic Absenteeism	Hispanic	Asian	American Indian or Alaska Native	Black or African American	Native Hawaiian or Other Pacific islander	White	Two or More Races
2014-2015	Dodge	726	27.69%	*	*	1.52%	*	70.80%	*
	Nebraska	35,638	24.54%	1.64%	4.42%	12.93%	0.19%	51.61%	4.68%
2015-2016	Dodge	788	33.50%	*	*	2.54%	*	63.96%	*
	Nebraska	38,812	25.73%	1.55%	4.27%	13.68%	0.27%	49.68%	4.83%
2016-2017	Dodge	787	35.96%	*	*	3.68%	*	60.36%	*
	Nebraska	42,290	26.90%	1.66%	4.40%	14.22%	0.24%	47.66%	4.92%
2017-2018	Dodge	869	37.74%	*	*	2.65%	*	59.61%	*
	Nebraska	46,365	26.81%	1.77%	4.18%	14.49%	0.22%	47.37%	2389

2018-2019	Dodge	869	38.09%	*	1.61%	2.53%	*	56.50%	1.27%
	Nebraska	46,356	27.64%	1.76%	4.16%	14.71%	0.23%	46.27%	5.23%

Per the Nebraska Department of Education, the * represents masked data, which they define as 10 or fewer students, for the confidentiality of the students

Table 13.

Risk Assessment Domains for Youth Assessed on Diversion (2015 - 2017) ^a

Score	Dodge		All YLS Counties	
	<i>M</i>	<i>SD</i>	<i>M</i>	<i>SD</i>
Family Circumstance/Parenting	0.71	0.88	1.20	1.32
Education/Employment	0.65	0.86	1.27	1.35
Peer Relationships	1.05	1.13	1.78	1.08
Substance Use	0.84	0.93	1.29	1.40
Leisure/Recreation	0.73	0.91	0.88	0.95
Personality/Behavior	0.55	0.81	1.34	1.52
Attitudes/Orientation	0.11	0.45	0.45	0.79
Mean Score	<i>M</i> = 4.67, <i>SD</i> = 3.43, 0-12		<i>M</i> = 8.23, <i>SD</i> = 5.22, 0-31	

Dodge County *n* = 75; Statewide *n* = 2124

6. What are the specific goals of the program as it relates to the problem identified above? Improve academics and school behavior, reduce truancy/absenteeism, improve self-awareness and self-esteem, set and achieve desired goals, connect with an adult in the community, peer mentoring, strengthen leadership and social skills.

7. Provide a description of the program or service by answering the following:

- a. What agency(s) will implement this program? Banisters Leadership Academy
- b. Explain the purpose of the program (including key activities or services, and skills and knowledge gained by the youth): Youth will be able to meet in a safe space with trained staff. They get a free meal and evening snack, no cost to enroll, work on goal setting and mentorship, academic support, leadership education, youth and family engagement, attend field trips, guest speakers, and special events. Positive pro-social activity for unconnected youth.
- c. List the expected changes that the program will likely bring to your community: Improved school attendance, improved relationships with peers, leadership skills, academic improvement, improved social skills and self-control.
- d. Explain how the program will measure success and if the community needs have been met: They will conduct a pre and post survey for all youth who participate. All data will be entered into JCMS for data collection.

8. Describe the target population being served by this program or service by answering the following:

- a. Age, Gender, and Race/Ethnicity: Any youth in the community grades 7-12
- b. Juvenile Justice System Point as defined in the RFA: All system points will be eligible for this program including voluntary, pre-adjudication, pre-filing, and post adjudication. (If post adjudication, probation is responsible for payment of services) Most youth referred will be voluntary, pre-adjudication and pre-filing.
- c. List the risk and criminogenic need factors being targeted by this program: antisocial attitudes, defiance of authority, lack of concern for others, inappropriate use of time, lack of supervision, lack of discipline, low parental warmth, truancy, low achievement, low attachment, and deviant peer groups.
- d. List the protective factors and assets being strengthened that address the risk and criminogenic need factors identified above: Well-developed communication skills, positive attitudes/relations with authoritative figures, compassion for others, constructive use of time, adequate parental monitoring, consistent discipline, positive student parent bond, regular attendance and engagement at school, high academic standards, positive teacher relationships, healthy positive relationships and supportive social groups.

- e. Explain how the youth population served meets the definition of a youth in the juvenile justice system or at risk of entering the juvenile justice system as outlined in the Funding Purpose of the Request for Application: This program will be mainly targeted for truant youth or youth involved in Diversion.

9. Explain the referral process by answering the following:

- a. Explain what would prompt a referral to the program or service (including the referral process to the program, and a listing of agencies and/or individuals who refer youth to this program or service): Referrals can come from the surrounding school districts, diversion, therapists, community providers, etc. Since this is a new service in Dodge County, we are assuming most referrals will come directly from Diversion.
- b. Explain the process used to determine appropriateness of youth for the program, including eligibility criteria: All youth are eligible for the program and will be monitored by staff while participating in the program. Banisters utilizes assessments to screen and identify the needs of each youth.
- c. List the screening and/or assessment tools used to determine program eligibility, program appropriateness, and programming needs: Diversion utilizes the NYS as well as Banisters to determine the best level of intervention needed for each specific youth. Banisters also utilizes 40 developmental assets as well.
- d. Do all referrals get accepted? Yes No If no, explain: n/a

REFER TO PAGE 9 OF THE RFA FOR INSTRUCTIONS

PROGRAM NARRATIVE

Fill out separately for each program or service listed in the Program Type Table

PROGRAM TITLE: Mentor

10. Is this program or service currently funded by in the 2022 [JS or CBA] application: Yes No

If Yes, indicate if the program or service is in compliance with the following requirements:

a. Submitting required surveys and assessments to Juvenile Justice Institute, if applicable: Yes No N/A

b. JCMS data reporting and quarterly narratives: Yes No

c. Entering assessment and activity data into JCMS: Yes No

d. Utilizing Missing Data Reports and updating missing required data: Yes No

e. Serving at risk youth or youth in the juvenile justice system as defined in the RFA: Yes No

11. What program type request on page 18 of the Request for Application does this program fall under: Mentoring

12. Describe all practices this program or service uses that are supported by current evidence-based research: There are six standards that are evidence-based that Aspire will apply to its youth mentoring programs from The Elements of Effective Practice for Mentoring, Fourth Edition. The standards encompass the following areas; Recruitment, Screening, Training, Matching and Initiating, Monitoring and Support, and Closure. Each of the six standards include Benchmarks and Enhancements that Aspire will utilize for their mentoring program. They are taking training classes through Mentor Nebraska which uses all evidenced based curriculum and programming for successful mentorships throughout the state.

13. Describe the specific identified need in your community plan that will be addressed by this program: Currently the only mentor programs available are school based. This would be community mentoring for youth. Mentoring programs have continued to be a need since there have not been a community based mentor program for over 10 years in Dodge County.

Provide the data from the Community Needs Assessment that supports the identified need: Table 3.

Chronic Absenteeism by Race/Ethnicity and School Year ^b

Year	Geographic Area	Total Youth with Chronic Absenteeism	Hispanic	Asian	American Indian or Alaska Native	Black or African American	Native Hawaiian or Other Pacific islander	White	Two or More Races
2014-2015	Dodge	726	27.69%	*	*	1.52%	*	70.80%	*
	Nebraska	35,638	24.54%	1.64%	4.42%	12.93%	0.19%	51.61%	4.68%
2015-2016	Dodge	788	33.50%	*	*	2.54%	*	63.96%	*
	Nebraska	38,812	25.73%	1.55%	4.27%	13.68%	0.27%	49.68%	4.83%
2016-2017	Dodge	787	35.96%	*	*	3.68%	*	60.36%	*

	Nebraska	42,290	26.90%	1.66%	4.40%	14.22%	0.24%	47.66%	4.92%
2017-2018	Dodge	869	37.74%	*	*	2.65%	*	59.61%	*
	Nebraska	46,365	26.81%	1.77%	4.18%	14.49%	0.22%	47.37%	2389
2018-2019	Dodge	869	38.09%	*	1.61%	2.53%	*	56.50%	1.27%
	Nebraska	46,356	27.64%	1.76%	4.16%	14.71%	0.23%	46.27%	5.23%

Per the Nebraska Department of Education, the * represents masked data, which they define as 10 or fewer students, for the confidentiality of the students

Table 5.
Nebraska Public High School 4-Year Graduation Rates by County (5-year estimates, 2015-2019) ^c

County	Total in Last 5 Years		Yearly Averages		Graduation Rate	Rank
	Graduates	Students	Graduates	Students		
Nebraska	100,111	112,857	20,022.2	22,571.4	88.7%	-
Dodge	1,970	2,234	98.5	111.7	88.2%	84

Table 12.
Arrest Rates for Adults and Juveniles for 2018 and 2019 with Percent Change ^f

Arrestee Age	All Arrestee Ages			Under 18		
	2018	2019	2018 - 2019 Growth %	2018	2019	2018 - 2019 Growth %
Summary Arrest Date						
Jurisdiction by Geography	DODGE COUNTY					
Arrest Offense						
Total	1,966	1,474	-25.03	278	239	-14.03
Rape Total	5	5	0.00	1	1	0.00
Robbery Total	1	2	100.00	-	1	-
Aggravated Assault Total	17	13	-23.53	1	1	0.00
Burglary Total	13	9	-30.77	6	4	-33.33
Larceny-Theft Total	73	59	-19.18	27	12	-55.56
Motor Vehicle Theft Total	6	5	-16.67	3	2	-33.33
Other Assaults	178	171	-3.93	47	50	6.38
Arson	1	-	-100.00	1	-	-100.00
Forgery and Counterfeiting	1	6	500.00	-	0	-
Fraud	22	25	13.64	1	1	0.00
Embezzlement	2	1	-50.00	-	-	-
Stolen Property; Buying, Receiving, Possessing	24	11	-54.17	2	4	100.00
Vandalism	40	48	20.00	11	22	100.00
Weapons; Carrying, Possessing, etc.	40	18	-55.00	1	1	0.00
Sex Offenses (Except Rape and Prostitution)	4	4	0.00	2	1	-50.00

Drug Violations - Sale/Manufacturing	47	26	-44.68	3	0	-100.00
Drug Violations - Possession	518	357	-31.08	47	33	-29.79

Table 13.

Risk Assessment Domains for Youth Assessed on Diversion (2015 - 2017) ⁹

Score	Dodge		All YLS Counties	
	<i>M</i>	<i>SD</i>	<i>M</i>	<i>SD</i>
Family Circumstance/Parenting	0.71	0.88	1.20	1.32
Education/Employment	0.65	0.86	1.27	1.35
Peer Relationships	1.05	1.13	1.78	1.08
Substance Use	0.84	0.93	1.29	1.40
Leisure/Recreation	0.73	0.91	0.88	0.95
Personality/Behavior	0.55	0.81	1.34	1.52
Attitudes/Orientation	0.11	0.45	0.45	0.79
Mean Score	<i>M</i> = 4.67, <i>SD</i> = 3.43, 0-12		<i>M</i> = 8.23, <i>SD</i> = 5.22, 0-31	

Dodge County *n* = 75; Statewide *n* = 2124

14. What are the specific goals of the program as it relates to the problem identified above? This mentor program plans to assist youth in finding a positive role model outside of school and their home. This program will help youth achieve their goals, improve school attendance, have positive social skills, improve self-esteem and build connections outside of their family and school.

15. Provide a description of the program or service by answering the following:

- a. What agency(s) will implement this program? Aspire for Greatness
- b. Explain the purpose of the program (including key activities or services, and skills and knowledge gained by the youth): The purpose of the program is to connect youth with caring adults who will build relationships with the youth as well as go through goal setting activities to help the youth build goal setting skills. Special programs will be offered quarterly to give mentors and mentees an opportunity to engage in special activities or be introduced to specific skills. This program will provide one on one individualized attention for youth who are at risk for entering a higher level of care.
- c. List the expected changes that the program will likely bring to your community: The community will see the impact of the program through an increase in youth who are engaged in their community, youth who are maintaining or increasing their grades academically, and youth who are improving their school attendance.
- d. Explain how the program will measure success and if the community needs have been met: The program will measure success by doing a pre-program evaluation, a mid-program evaluation, and a post-program evaluation for every youth involved in the program. We will track grades, community service hours, and school attendance for each youth participating in the mentor program. Success will be determined by an increase in grades, an increase in involvement in the community, and decrease in missed school days.

16. Describe the target population being served by this program or service by answering the following:

- a. Age, Gender, and Race/Ethnicity: Any youth in Dodge County who is wanting a mentor can be served. However, for data purposes for this grant we will be tracking youth ages 11-18. Any race/ethnicity and any gender.
- b. Juvenile Justice System Point as defined in the RFA: All system points will be eligible for this program including voluntary, pre-adjudication, pre-filing, and post adjudication. (If post adjudication, probation is responsible for payment of services) Most youth referred will be voluntary, pre-adjudication and pre-filing.
- c. List the risk and criminogenic need factors being targeted by this program: antisocial attitudes, defiance of authority, lack of concern for others, inappropriate use of time, lack of supervision, lack of discipline, low parental warmth, truancy, low achievement, low attachment, and deviant peer groups.

- d. List the protective factors and assets being strengthened that address the risk and criminogenic need factors identified above: Well-developed communication skills, positive attitudes/relations with authoritative figures, compassion for others, constructive use of time, adequate parental monitoring, consistent discipline, positive student parent bond, regular attendance and engagement at school, high academic standards, positive teacher relationships, healthy positive relationships and supportive social groups.
- e. Explain how the youth population served meets the definition of a youth in the juvenile justice system or at risk of entering the juvenile justice system as outlined in the Funding Purpose of the Request for Application: This program will be mainly targeted for truant youth or youth involved in Diversion. However, is available for all youth in Dodge County as well.

17. Explain the referral process by answering the following:

- a. Explain what would prompt a referral to the program or service (including the referral process to the program, and a listing of agencies and/or individuals who refer youth to this program or service): Youth will be referred by community partners, schools, parents, therapist, or other individuals and organizations that work with youth.
- b. Explain the process used to determine appropriateness of youth for the program, including eligibility criteria: All youth in grades 5th through 12th, and up through age 19 are eligible for the program. The goal of Aspire is to match all youth interested in participating in the program with an adult mentor who can fit their needs. An assessment will be done to determine the youth's needs.
- c. List the screening and/or assessment tools used to determine program eligibility, program appropriateness, and programming needs: Mentors and mentees will both go through an application process to acquire the necessary information to be successful in the mentoring program. Parents or guardians and mentees will attend an informational meeting to ensure the program is appropriate for them before being matched with a mentor. The program participants will be monitored throughout their time in the program to ensure the program is meeting their needs. A formal screening will be done by Aspire staff to ensure mentors have the time, dedication, and personal qualities to be a safe and effective mentor. Screening will emphasize keeping the youth safe in mentoring relationships.
- d. Do all referrals get accepted? Yes No If no, explain: n/a

REFER TO PAGE 9 OF THE RFA FOR INSTRUCTIONS

SECTION III: BUDGET

Budget Summary

Category	Requested Amount
Personnel	0
Travel	0
Operating Expenses	0
Contract Fee for Service	0
Sub-Awards Total	45,025
TOTAL AMOUNT REQUESTED	45,025

Sub-Award Budget Summary

Agency Name	Personnel	Travel	Operating Expenses	Contracts	Requested Amount
Banisters	20,000	0	5,025	0	25,025
Aspire for Greatness	20,000	0	0	0	20,000
TOTAL AMOUNT REQUESTED					45,025

SUB-AWARD PERSONNEL TABLE (SUB-AGENCY EMPLOYEES)

AGENCY NAME: Banisters

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
Family Navigator	Leadership Program Specialist (Name unknown)	Banisters	Part	N	\$0	\$20,000	100%	\$20,000	\$0	\$20,000
SUB-AWARD PERSONNEL TOTAL										
								Requested Wages	Requested Fringe	Requested Total
								\$20,000	\$0	\$20,000

SUB-AWARD PERSONNEL TABLE (SUB-AGENCY EMPLOYEES)

AGENCY NAME: Aspire for Greatness

Program Title	Position Title and Name	Agency Name	Full or Part Time (F or P)	New or Existing (N or E)	Current Annual Salary	Projected Annual Salary	Percent Time Devoted	Requested Wages	Requested Fringe	Requested Total
Mentor Coordinator (Kristen Widman)	Mentor Coordinator (Kristen Widman)	Aspire for Greatness	P	N	\$0	\$20,000	100%	\$20,000	\$0	\$20,000
SUB-AWARD PERSONNEL TOTAL										
								Requested Wages	Requested Fringe	Requested Total
								\$20,000	\$0	\$20,000

SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

AGENCY NAME: Banisters

1. Program Title and Position Title: Family Navigator - Leadership Program Specialist

2. Is this position new or existing: New Existing

3. If existing, describe how this position is currently funded and the need to fund the position by this funding source: N/a

4. Briefly describe how this request complies with the non-supplanting requirement (*the replacing of existing funds that currently support this position with these grant funds*): This position has never been funded by CBA for Dodge County. This would be bringing in a new agency to provide this service. There are no other agencies or funds for this service in Dodge County at this time.

Provide job description (If existing position, paste in the official job description. If new, type a brief summary of the anticipated duties.): **Leadership Program Specialist**

Come work for an organization that sees the best in youth and their families! Our mission is to strengthen youth and families through leadership. Our program offers engaging, fun, age-specific leadership programming in schools, after school, and during the evening hours on weekends. Our 12 Pillars of Leadership guide all our programming: Respect, Responsibility, Trustworthiness, Citizenship, Caring, Fairness, Honesty, Integrity, Perseverance, Courage, Unity, and Creativity. We work with families to provide their youth with positive experiences, role models, and tangible skills to use today and in the future.

At Banister's Leadership Academy, we value diversity in every sense of the word. Our team members share their diverse perspectives and ideas to deliver the best programming possible! What could you bring to the team?!

This position is responsible for all Family Navigator programming aspects in Dodge County (Fremont).

Primary Duties:

- Assure high-quality program services and support for youth and their families
- Maintain sufficient levels of communication and positive relationships to assure a cooperative and productive work environment and to avoid performance and other program-related issues
- Attend pre-program and post-program accountability mappings
- Monitor youth academic progression; grades, attendance, tardiness, and reduction on behavioral suspensions
- Monitor youth Individual Leadership Plans in collaboration with other team members
- Program delivery of the Family Navigator programs in Fremont Nebraska
- Supervise enrichment, recreational and academic tutoring lessons in cooperation with classroom teachers and other program providers to achieve intended academic and social/emotional outcomes.
- Perform other BLA-related duties as assigned.

EDUCATION, EXPERIENCE, and TRAINING:

- A minimum of 2 years' experience providing school-based or school-related programming for children or two years' experience working with high-risk children and families
- Excellent written and oral communication skills and ability to work with individuals of diverse cultural/ethnic backgrounds
- Case management experience preferred
- High School or Associates or bachelor's degree in education, human services, or related field preferred

Required Schedule:

Part Time: **Pay: Up to \$15.00 per hour (BOE)**

Send resumes to paidd@banisters.org

5. Was there an annual salary increase of more than 5.8%: Yes No
***This is not a recommendation of what a salary increase rate should be, rather if the rate exceeds the CPI Midwest rate then justification by governing board action must be provided. ***
- a. If yes, did the governing board determine the annual salary increase: Yes No
i. If yes, attach the governing board meeting minutes supporting the salary increase.
- b. If the governing board did not approve the annual salary increase, provide explanation for the salary increase above 5.8%: n/a
6. Provide a personnel budget breakdown on the following:
- a. Breakdown of wages for this position (Hours x hourly rate = total): Up to \$15/hour x approximately 20-25 hours per week = \$300 x 52 weeks = \$19,500
- b. Breakdown of employers cost of basic fringe benefits for this position pro-rated based on the amount of grant dollars requested.
- i. FICA: None
- ii. Retirement: None
- iii. Insurance: None
- iv. Other (such as LTD, LIFE, ADD, etc.) Please specify: no fringe is being requested for this position.

REFER TO PAGE 14 OF THE RFA FOR INSTRUCTIONS

SUB-AWARD PERSONNEL TABLE BUDGET BREAKDOWN

Fill out for each position listed in the table above

AGENCY NAME: Aspire for Greatness

7. Program Title and Position Title: Mentor Coordinator

8. Is this position new or existing: New Existing

9. If existing, describe how this position is currently funded and the need to fund the position by this funding source: N/a

10. Briefly describe how this request complies with the non-supplanting requirement (*the replacing of existing funds that currently support this position with these grant funds*): This position has never been funded by CBA for Dodge County. This would be bringing in a new agency to provide this service. There are no other agencies or funds for this service in Dodge County at this time.

11. Provide job description (If existing position, paste in the official job description. If new, type a brief summary of the anticipated duties.): The duties of the Mentor Coordinator will be taken on by the Executive Director of Aspire, Kristen Widman, at this time. The plan is to hire someone part time to run it once it gets up and going. Kristen is taking training classes through Nebraska Mentor at this time. This position will be in charge of recruitment, entering data into JCMS, conducting interviews, assessments, screening tools, pre and post evaluations, etc. to provide the best matches for youth and their mentors.

12. Was there an annual salary increase of more than 5.8%: Yes No
***This is not a recommendation of what a salary increase rate should be, rather if the rate exceeds the CPI Midwest rate then justification by governing board action must be provided. ***

b. If yes, did the governing board determine the annual salary increase: Yes No

i. If yes, attach the governing board meeting minutes supporting the salary increase.

b. If the governing board did not approve the annual salary increase, provide explanation for the salary increase above 5.8%: n/a

13. Provide a personnel budget breakdown on the following:

a. Breakdown of wages for this position (Hours x hourly rate = total): Part time approximately 20 hours per week x \$19-20/hour = \$19,760

b. Breakdown of employers cost of basic fringe benefits for this position pro-rated based on the amount of grant dollars requested.

v. FICA: None

vi. Retirement: None

vii. Insurance: None

viii. Other (such as LTD, LIFE, ADD, etc.) Please specify: no fringe is being requested for this position.

REFER TO PAGE 14 OF THE RFA FOR INSTRUCTIONS

SUB-AWARD OPERATING EXPENSES

All operating expenses must be necessary for program function and directly related to effectively meeting the program goals and outcomes. Operating expenses cannot be overreaching expenses of an office, but rather for the program or service only. Pro-rate operating expenses accordingly. All allowable operating expenses will be reviewed on a case-by-case basis.

DO NOT CHANGE OR ADD CATEGORIES

AGENCY NAME: Banisters Leadership Academy

Program Title: Family Navigator	Detailed Budget Breakdown	Amount Requested
Educational & Program Materials	Change Companies workbooks for youth. The journals range from \$3.60-7.20 per book and minimum order is 25 journals. The facilitator guides are \$35. \$35 x 5 = \$175 and 165 workbooks x 5 (average price) = \$825	\$1000
Food for Youth	Food provided to youth who participate in programming \$9/food box from Hy-vee \$9 x 225 = \$2025	\$2025
Incentives for Youth	Incentives can include gift cards, fidgets, etc. Things that the youth request that will motivate them to reach their goals. \$10 x 200 = \$2000	\$2000
OPERATING EXPENSES TOTAL		\$5025

BUDGET NARRATIVE

1. If requesting funds for educational materials, list the name and purpose for each material: The Change Companies Forward Thinking Series workbooks. There are 11 different journal topics to choose from as well. These are evidenced based curriculum that would be used each time staff met with youth.
2. For each operating expense requested above, explain how each is necessary to meet the goals and outcomes of the program: Curriculum is needed to conduct programming for the youth. The program utilizes interactive journals for the youth to use and keep their own each time.
Food is served to youth who participate as an incentive to attend but also is part of programming.
Incentives are utilized once a youth has met their goal and to continue to help motivate them to achieve their goals set forth in the program.

REFER TO PAGE 13 OF THE RFA FOR INSTRUCTIONS & PAGE 5 FOR ALLOWABLE/UNALLOWABLE EXPENSES

SUB-AWARD TOTAL	
AGENCY: Banisters Leadership Academy	
PERSONNEL FEES	\$40,000
TRAVEL FEES	\$0
OPERATING FEES	\$5,025
CONTRACT FEES	\$0
TOTAL AMOUNT REQUESTED	\$45,025

Section IV: Comprehensive Juvenile Services Community Plan

Pursuant to Nebraska Revised Statute §43-2405(1), the application shall include a comprehensive juvenile services plan. Applications must include a current copy of the Comprehensive Juvenile Services Community Plan for the community in which the program operates. If the program(s) requested in the application is not included in the community plan or serve the purpose of the meeting the needs identified in the community plan, the program will not be eligible to receive grant funding.

Section V: Memorandums of Understanding

Agencies, counties or tribes applying as a group must submit a current copy of the MOU signed by each participating county board chair, tribal council chair, or other agency authorized official confirming their commitment to the proposed joint project(s) in this application. It is preferred that MOU's include the electronic signature of each county or tribe's respective signature. If not possible, a scanned copy will be accepted with the application.

Section VI: Electronic Submission

As Lead Project Contact of this grant application, I assure that this electronic PDF submitted to the Nebraska Crime Commission is the final document which will be signed by the Authorized Official. I acknowledge I am required to submit an electronic copy to the Nebraska Crime Commission. I acknowledge that a scanned version of the electronic copy will not be accepted. The electronic copy must be submitted as a PDF version of the original Microsoft Word document.

Meggie Studt

Typed Name of Lead Project Contact

Date

Section VI: Signature

CERTIFICATION

I certify the information in this application is accurate and as the Authorized Official for this project, hereby agree to comply with all provisions of the grant program, requirements outlined in the Request for Application, requirements of the Nebraska Crime Commission, and all other applicable federal and state laws.

I authorize the lead project contact, secondary project contact and financial contact to act on behalf of the Authorized Official for grant management purposes and fulfillment of the grant program.

Note: The Authorized Official signature must be that of an authorized official as defined in the RFA. If more than one agency, county or tribe is participating in the grant application then the signature of the Lead Agency, County, or Tribe Official is required.

Name of Authorized Official: Bob Missel

Signature of Authorized Official:

Date: