

Agenda Item # 26 b
Date 4/6/22



COPY

MINUTES
OF
DODGE COUNTY HIGHWAY DEPARTMENT
SAFETY COMMITTEE

March 24, 2022 @ 8:00 A.M. – Fremont Maintenance Facility

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Matt Adams, Tim Adams, Larry Brune, Charles Bunn, Justin Burt, Scott Huppert, Larry Klahn, Leon Nelson, Justin Robart, Keith Sanborn, Ernie Stockamp, Gary Tienken, John VonSeggern and Lynn Wooldrik. Absent: None. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by Tim Adams and seconded by Chuck Bunn to approve the Minutes of December 17, 2021. Motion carried.

ITEM #3. OLD BUSINESS:

A picture was shown where NIRMA awarded the Dodge County Highway Department for having the four quarterly meetings in 2021 a \$500.00 check. Matt Adams suggested the money be used for a directional arrow sign to be mounted on the headache rack of a pickup. No other suggestions were given. Larry Klahn will investigate the purchase.

REMINDER: CHECK your receipts for sales tax! Need signature and truck equipment number on receipt. Also, **reminder to wear seat belts, gloves and eye protection.**

Reminder to put up the warning signs and to remove them upon completion of work

Reminder to use strobe lights and to **wear vests** when on roadway.

Reminder to do a walk-around on equipment parked on or off county shed property.

CLEAN UP YOUR MESSES! Restrooms, gravel, grease and oil in and around the wash bay!

ITEM #4. NEW BUSINESS:

1. **Incident:** On January 11, 2022, Chuck Bunn was operating the Cat Skid Loader to pick up brush when a branch got entangled with another branch and then dislodged and broke the windshield on the skid loader. The investigation determined that the incident was preventable and in order to prevent future incidents, the employees using this equipment for removing brush or tree branches should use extra caution taking more time to remove the tree branches or brush.
2. **Accident of Cameron Butterfield:** On January 26, 2022, he was attempting to descend from the Cat 953 Track Loader after cleaning out the cab when he slipped

on the wet track and landed on his right side causing pain and bruising to the rib cage area. The investigation revealed that Cameron did indeed slip on the wet track of the loader and landed on his right rib cage area causing pain and bruising. The Safety Committyeee recommends that when employees are working on equipment with wet surfaces or wet feet, that a serious attempt to use both hands on the grab handles to complete a safe dismount from any machinery.

3. **Accident involving Matt Adams:** On March 11, 2022, after unloading the Track Excavator, Matt was using his hand to clean dirt clods off of the deck of the lowboy trailer #21A. As Matt was running his hand along the edge of the trailer, a small piece of steel entered his glove and pierced his finger. The investigation revealed that in fact, a small piece of steel did indeed enter Matt's finger through his leather work glove. The Safety Committee recommends that a broom and/or a flat-nosed shovel be used to clean dirt off of the deck of the lowboy trailer. Also regular inspections of the decks overall be conducted to identify metal slivers caused by the tracked equipment and remove them with a grinder.
4. **Vehicle & Equipment Inspection Committee:** Cameron Butterfield and Justin Burt
5. **Shop Inspection Committee:** Larry Brune and Keith Sanborn

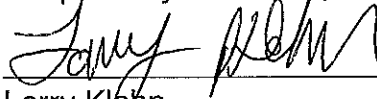
Motion by **Lynn Wooldrik** and seconded by **John VonSeggern** to elect Larry Klahn as the Safety Committee Chairman. Motion carried by everyone present.

Scott Huppert stated he would schedule a flag training as well as a barricade training session to be presented by LTAP.

The employees stated they really liked the Stihl Battery Powered Chainsaw and suggested another one be purchased.

With no further business, motion was made by **Tim Adams** and seconded by **Justin Burt** @ 8:15 A.M. Motion carried.

Respectfully submitted,



Larry Klahn,
Secretary