

MINUTES  
OF  
DODGE COUNTY HIGHWAY DEPARTMENT  
SAFETY COMMITTEE

September 27, 2022 @ 8:00 A.M. – Fremont Maintenance Facility

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Matt Adams, Tim Adams, Larry Brune, Justin Burt, Scott Huppert, Larry Klahn, Leon Nelson, Justin Robart, Keith Sanborn, Ernie Stockamp, Gary Tienken and John VonSeggern. Absent: Charles Bunn and Lynn Wooldrik. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by Tim Adams and seconded by Justin Burt to approve the Minutes of June 23, 2022. All present voted yes. Motion carried.

**ITEM #3. OLD BUSINESS:**

Scott reminded the employees of staying off the cell phones and to do a better job of keeping house in the vehicles and equipment.

**REMINDER: CHECK your receipts for sales tax!** Need signature and truck equipment number on receipt. Also, **reminder to wear seat belts, gloves and eye protection.**

Reminder to put up the warning signs and to remove them upon completion of work

Reminder to use strobe lights and to **wear vests** when on roadway.

Reminder to do a walk-around on equipment parked on or off county shed property.

**CLEAN UP YOUR MESSES!** Restrooms, gravel, grease and oil in and around the wash bay! Do not leave your sunflower seeds in the vehicles.

**ITEM #4. NEW BUSINESS:**

Scott reminded the employees to report signs missing or other property damage to County property even when you are off duty. In addition, he reminded everyone that we have uniforms and guys need to come to work with clean uniforms as well as leave the farm material at home.

Larry Klahn spoke that he thinks Dodge County needs to have a personal on-call list for weekends and holidays if emergencies arise. After discussion Scott, Jean and Gary will decide if an on-call system will be put in place. In addition, he requested a need for barricade repair and transportation of the barricades. The matter will be discussed for a hopeful solution to be considered. Leon Nelson asked if an enclosed trailer would not be a good solution for barricades and sandbags to use to transport to construction or repair areas.

Matt Adams brought up the issue of an unsafe condition of the flatbed on #14.

Jean reminded us to write the filter number and if it is was an engine oil, transmission or air, etc filter.

It was discussed to place DEF fluid nozzel on top of the tank to store it.

**SNOW MEETING:** November 3, 2022. Time will be determined.

1. **Incident: Keith Sanborn** – was hauling dirt with truck #19 and while backing up the truck onto a field drive, he raised the truck box to unload the dirt and the front of the dump box came into contact with a power line doing damage to the tires of the truck. The accident was determined to be preventable. The safety committee recommends that when employees are working near or under power lines, a second person be used as a spotter to prevent coming into contact with power lines.
2. **Accident: Larry Klahn** – was operating an ARGO Tracked Amphibion vehicle spraying noxious weeds along the Bloomendahl ditch west of Hooper when he drove parallel to an approximate 3-foot deep washout caused by the 2019 flood causing the ARGO to roll over onto it's side. The safety committee determined it was not preventable. The recommendation for prevention of future accidents of this kind would be to have a second person be present to help look for wash outs and other hidden obstacles in the weeds. There was no damage to the vehicle or to the operator.
3. **Incident: Keith Sanborn** – Keith was tearing out concrete with #61, a rubber-tired excavator, when a small piece of concrete brook loose from the slab and came in contact with the windshield causing it to break. The incident was determined to be preventable. The recommendation for prevention of a future incident is to take extra caution be used when using an excavator to tear out concrete.
4. **Incident: Justin Burt** – Justin was operating #54, a dirt scraper on a grading project when the rough ground condition caused his metal thermos to become dislodged from its resting place and came in contact with the windshield causing it to break. It was determined to be preventable and the safety committee's recommendation to prevent this incident in the future was to store personal items such as lunch boxes and thermos be stored at the lowest level in cabs as possible and be secured to prevent movement while operating trucks and equipment.

With no further business, motion was made by Justin Robart and seconded by Justin Burt @ 8:45 A.M. Motion carried.

Respectfully submitted,

  
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Larry Klahn, Secretary