

MINUTES
OF
DODGE COUNTY HIGHWAY DEPARTMENT
SAFETY COMMITTEE

December 20, 2022 @ 8:00 A.M. – Fremont Maintenance Facility

COPY

The meeting of the Dodge County Safety Committee was called to order by Chief Safety Officer, Scott Huppert at 8:00 A.M. the following employees present: Matt Adams, Tim Adams, Larry Brune, Justin Burt, Scott Huppert, Charles Bunn, Larry Klahn, Leon Nelson, Justin Robart, Ernie Stockamp, Gary Tienken and John VonSeggern. Absent: Lynn Wooldrik. Also present was: Jean Andrews, NIRMA Contact Person.

Motion was made by **Justin Burt** and seconded by **Ernie Stockamp** to approve the Minutes of September 27, 2022. All present voted yes. Motion carried.

ITEM #3. OLD BUSINESS:

Scott reminded the employees of staying off the cell phones and to do a better job of keeping house in the vehicles and equipment as well as cleaning up after yourself in the restrooms. He is also looking into the possibility of the employees using their own cell phones, having an application that would make it possible to contact everyone thru the app with the county paying for it. Scott will report back at a later date. Please be sure to turn receipts for fuel until the fuel card issue is resolved.

REMINDER: CHECK your receipts for sales tax! Need signature and truck equipment number on receipt. Also, **reminder to wear seat belts, gloves and eye protection.**

Reminder to put up the warning signs and to remove them upon completion of work

Reminder to use strobe lights and to **wear vests** when on roadway.

Reminder to do a walk-around on equipment parked on or off county shed property.

CLEAN UP YOUR MESSES! Restrooms, gravel, grease and oil in and around the wash bay! Do not leave your sunflower seeds in the vehicles.

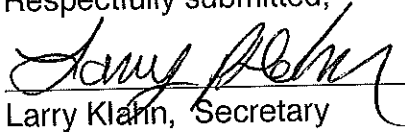
ITEM #4. NEW BUSINESS:

1. **Incident: Keith Sanborn** – was driving #57 on County Road 20 when he was passed by a straight truck. One of the tires on the truck picked up a rock from the road, turning it into an airborne projectile causing a window on the drivers side of #57 to shatter. The investigation revealed an airborne rock did indeed break a window on the cab of #57. The accident was not preventable. The Safety Committee recommends that caution be taken when traveling on gravel roads and meeting traffic.

2. **RediDriver Post Driving Training:** Larry Klahn gave a demonstration on the operation of the Redi Driver that will be used to put sign posts in the ground. The equipment was partially paid for NIRMA ASSIST Grant. The total price was \$2,800.00 with NIRMA giving a \$1,400.00 grant towards that cost.
3. Scott talked about the upcoming snow storm and to be careful. He stressed the need to keep in contact with your co-workers and keep vehicles and equipment full of fuel.

With no further business, motion was made by Tim Adams and seconded by Larry Brune @ 8:28 A.M. Motion carried.

Respectfully submitted,


Larry Klahn, Secretary