

**PLEASE DO NOT DETACH THIS LETTER FROM YOUR PROTEST**

Following is a list of instructions to assist you in filing your property valuation protest.

**Prior to filing this protest, please discuss the valuation with a representative of the County Assessor's Office located on the 2<sup>nd</sup> floor of the Courthouse, 402-727-3911. This could very possibly eliminate the need for a protest.**

The valuation of your property is based on its value as of January 1<sup>st</sup> of this year. Changes to its value after January 1<sup>st</sup> of this year cannot be considered until next year, unless the property is destroyed or damaged on or after January 1 and before July 1 of this year and then the value may be adjusted in accordance with Form 425, Report of Destroyed Real Property.

If, after consultation with the Assessor's Office, you still wish to file a protest, carefully read the following instructions:

1. Protests must be limited to valuation only. This is not and cannot be a protest of taxes.
2. Reasons for change in value and the amount of the requested change must be explained on the form. (Attachments will be accepted if additional space is needed.)
3. This form must be filed with the Dodge County Clerk, 435 N. Park Avenue, Courthouse Room 102, Fremont, NE 68025. You may file your protest in person or by mail. Protests received or postmarked after Friday, June 30, 2023 will be considered invalid.

Once filed, the Referee will review the protest and all information submitted and make a recommendation to the County Board of Equalization. The Board of Equalization will act on these recommendations on or before Tuesday, July 25, 2023. However, should you have additional, relevant information you wish to convey to the referee (other than what is submitted on the form or within the additional information provided), please indicate below. (Testimony not to exceed ten minutes.)

- Yes, I have additional relative information that I wish to present to the referee. (If yes is checked, you will be notified as to the time and place of the hearing.)
- No, I do not wish to appear.

Check the box to the left if you have discussed the valuation of this property with the Assessor's Office prior to filing this protest.

\_\_\_\_\_  
Signature of protester

**Please leave this entire form attached.** A copy of your protest will be sent to you after the board has made their determination. If a copy is needed before the board's determination, you can obtain a copy at the time of filing.

**NOTICE TO PROPERTY OWNERS**

**When completing your protest, please submit as an attachment to your protest (or bring to your hearing) either a recent appraisal done by a certified appraiser of the property (between January 1, 2021 and January 1, 2023), recent sales data you have gathered about similar sales of property in the area (between January 1, 2021 and January 1, 2023), or if your protest is based on an equalization issue, then equalization data that you have gathered on properties similar to the property being protested.**